

## SECTION ASSISTANCE TEAM REPORT

*To be completed by the section assistance team chairman  
Mail copies to section chief, section adviser, lodge Key 3, and region Staff adviser.*

Section: \_\_\_\_\_ Date: \_\_\_\_\_

Lodge Name: \_\_\_\_\_  
\_\_\_\_\_

Council Name: \_\_\_\_\_ Number: \_\_\_\_\_

Location of Visit: \_\_\_\_\_

### Section Assistance Team Information

Section Vice Chief Name (or designee): \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_  
Current office held in the Order: \_\_\_\_\_  
Lodge Name: \_\_\_\_\_ Council Name: \_\_\_\_\_

Youth Member Name: \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_  
Current office held in the Order: \_\_\_\_\_  
Lodge Name: \_\_\_\_\_ Council Name: \_\_\_\_\_

Youth Member Name: \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_  
Current office held in the Order: \_\_\_\_\_  
Lodge Name: \_\_\_\_\_ Council Name: \_\_\_\_\_

Team Adviser Name: \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_  
Current office held in the Order: \_\_\_\_\_  
Lodge Name: \_\_\_\_\_ Council Name: \_\_\_\_\_

### Lodge Leadership Information

Lodge Chief (or designee): \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Lodge Member (youth): \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_  
Current lodge office: \_\_\_\_\_

Lodge Member (youth): \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_  
Current lodge office: \_\_\_\_\_

Lodge Adviser: \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Lodge Staff Adviser: \_\_\_\_\_  
Phone (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

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1 Was the meeting worthwhile for both the lodge and the section? How so?

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2. List three goals the lodge set to improve their program during the visit, and indicate if each goal fulfills a quality lodge requirement

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

3 List three goals the section set in order to help the lodge improve its program and achieve the goals it has set for itself:

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. List the most successfully run programs of the lodge:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5 List those requirements not achieved on the lodge's latest Quality Lodge Recognition Petition:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. What topics were identified that can be used for training or discussions at council of chiefs meetings and the section conclave that would benefit the lodge?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. List any resources requested by the lodge:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8 Were there any additional issues or questions raised during the meeting?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_